

- to grant the pursuing of further anti-discriminatory practices.

II. HOW TO APPLY

Mayors of the cities members of the ECCAR shall nominate one person who is an example of commitment for fighting racism and discrimination in their cities.

The nominees may belong to any of the following categories: natural persons, non-profit organisations, private or public companies, formal citizens' groups.

The call follows a two-step application procedure:

1) Any city member of the ECCAR can apply for the ECCAR AWARD 2020. Mayors can apply for a maximum of one nominee, which should be clearly stated in the submission and should be provided with a brief justification for the nomination.

Please submit the application form for the ECCAR AWARD 2020 no later than 15 October 2019. Applications received after this deadline will not be considered.

Applications must be sent via email by 23:59 CET on the 15/10/2019 to eccar@rathaus.potsdam.de and eccarbologna@comune.bologna.it

Email subject must be: "ECCAR AWARD 2020".

Upon submission, a receipt notification will be sent.

In order not to be rejected, the application should be submitted only by filling out the form and the necessary documents available for download at the following website: www.eccar.info

Applications must be submitted in writing, preferably in English, French or German, or in any official language of the European Union, using the application form. The working language, should the project be approved, will be English.

The following documents are compulsory and must be attached to the application using the appropriate form where stated:

- Application form (Annex 1);
- Mayor's valid identity document.

All documents must be merged into a single PDF file attached to the application email.

2) Within 30 October 2019 ECCAR will make public the shortlist of 10 potential winners of the ECCAR AWARD 2020, as chosen by the Evaluation Group. After that, only the Mayors whose candidates have been shortlisted may be asked to supplement the documentation with additional information and materials in relation to the candidate meritorious activity.

We would also like to ask the Mayors to inform the candidates about the nomination to the Award, and to inform them of the further stages of the Award process.

III. EVALUATION GROUP

- ECCAR Executive Board of the President and Vice-Presidents

IV. VOTING PROCEDURE

Starting with October 30th until November 10th, Mayors may promote and get involved in advocacy initiatives to publicise their candidates. All ECCAR Member Cities will be asked to vote their favorite candidate on the short list by November 10th 2019.

The ECCAR Steering Committee meeting in Heidelberg in the last week of November will approve the winner with a single-winner voting, should there be an equal number of votes for more candidates.

The winner will be awarded during the **ECCAR Award Ceremony** that will take place during the 2020 **WEEK AGAINST RACISM** in the presence of the Mayor and the ECCAR President.

Winners will be promoted throughout the ECCAR network and communication channels.

V. EVALUATION CRITERIA

Applicants should structure their submission so as to briefly address the **evaluation criteria**:

- Effectiveness to contribute to tackling hatred, discrimination and promoting participation and civic engagement (max 30 points);
- Engagement of the local community (max 20 points);
- Positive impact in the city (max 20 points);
- Commitment to counter racial discrimination and instead promote respect and tolerance (max 30 points);
- Potential for replication and upscaling (max 10 points);
- European dimension (max 20 points).



Applications that do not fulfil the above criteria will not be processed.

VI. ECCAR AWARD 2020 SECRETARIAT

The ECCAR Awards 2020 is organised by the European Coalition of Cities Against Racism. If you have questions, please contact the ECCAR secretariat by referring to both e-mail addresses: eccar@rathaus.potsdam.de and eccarbologna@comune.bologna.it.



ANNEX I

Application form

ECCAR AWARD 2020
OPEN CALL FOR NOMINATIONS 2020

LEGAL REPRESENTATIVE OF THE MUNICIPALITY
Name and Surname of the Mayor:
City:
Street address:
Postal code:
Country:
Telephone:
E-mail address:
Website:

CONTACT PERSON IN THE MUNICIPALITY
Name, Surname and Role of the contact person:

Telephone:

E-mail address:

PROFILE OF THE NOMINEE FOR THE MUNICIPALITY

Name and Surname of the nominee:

Role:

Nominee's category:

Non-profit organisation

Please add further information:

Company

Please add further information:

Others

Please add further information:

Natural Person

References, Links, Websites (if any):

Description of the activity/activities for which he/she is nominated (max 3.000 characters including spaces). The applicant should provide a short description of the organisation/person with respect to the evaluation criteria indicated in the specific call.

